

E26 RELOCATION FORUM #2



Agenda

1. Status Update
2. UNSW Access
3. Move Phases & Dates
4. Recap Ready Set Go!
5. Set
6. Go
7. Next Steps



Status Update



Status Update



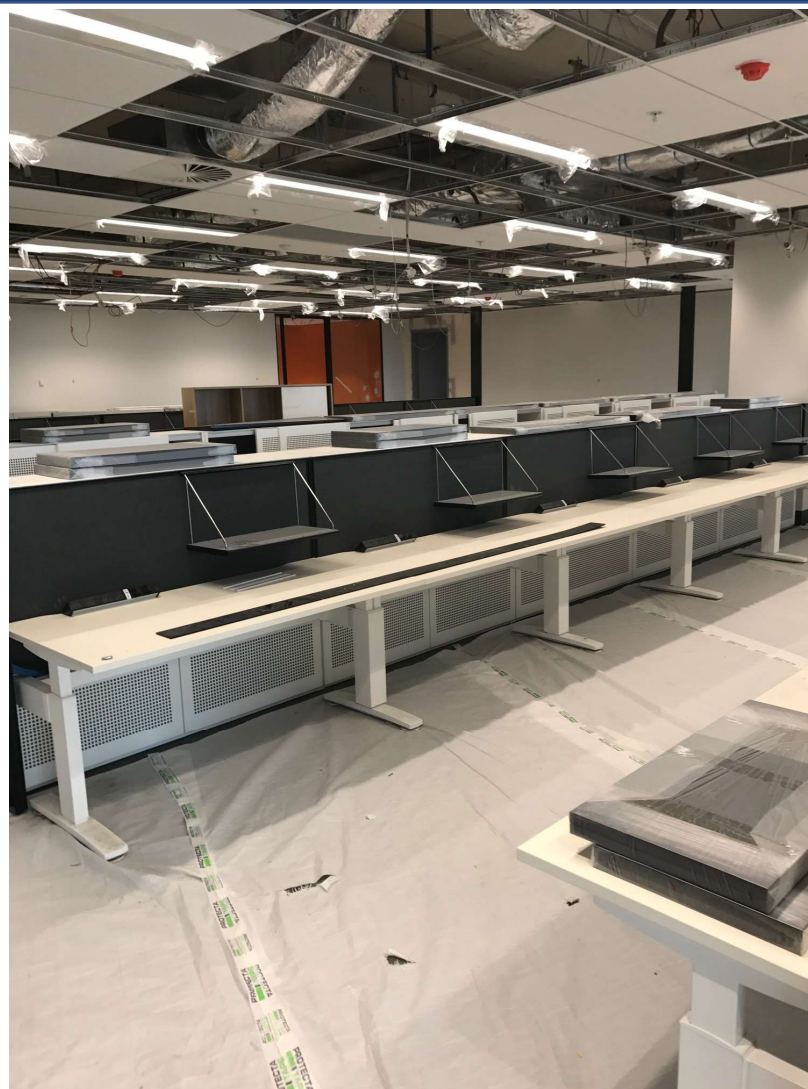
Status Update



Status Update



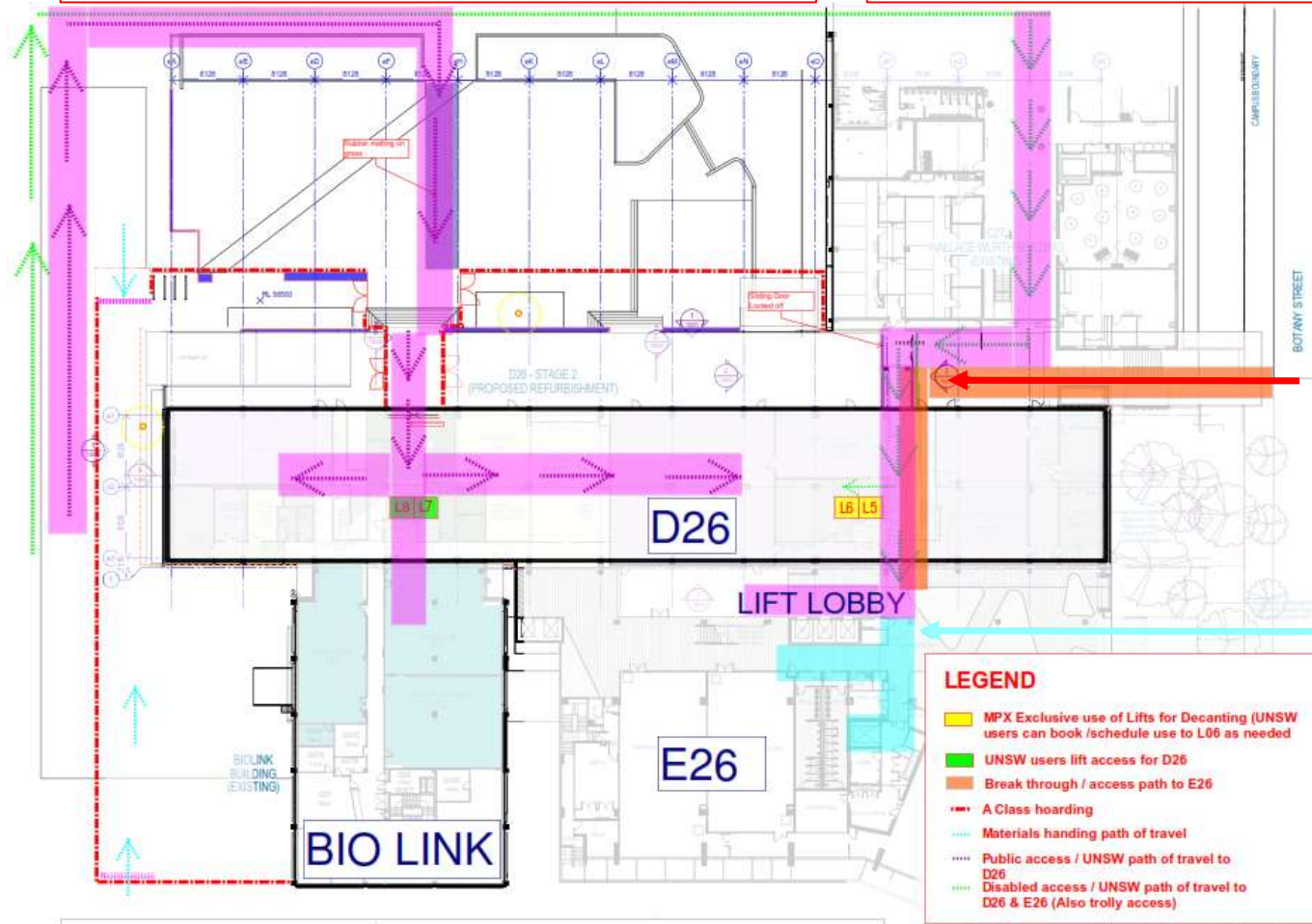
Status Update



UNSW ACCESS

Northern Walkway / UNSW Access Plan
Phase 1: 10/04/17 – 14/06/17

UNSW access & egress into D26 & E26



UNSW to use passenger lifts during relocation period (7/04/17 – 9/06/17)
There will be temporary stairs for egress out of Wallace Wurth.

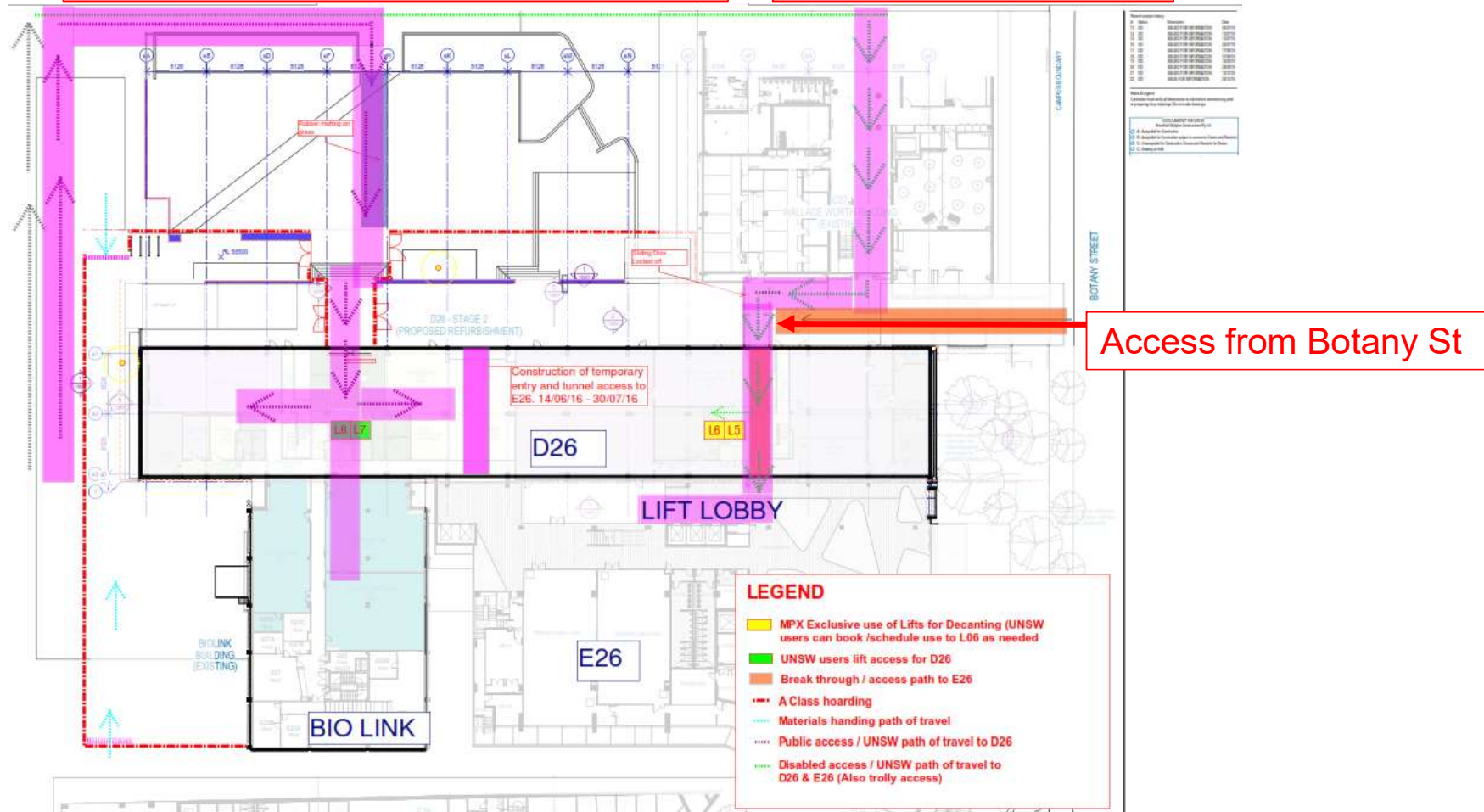
Access from Botany St

Restricted access to MPX during relocation period. Delivery route for items identified as 'User to transfer' & supervised by MPX (eg. Animals)

UNSW ACCESS

Northern Walkway / UNSW Access Plan
Phase 2: 14/06/17 - 30/07/17

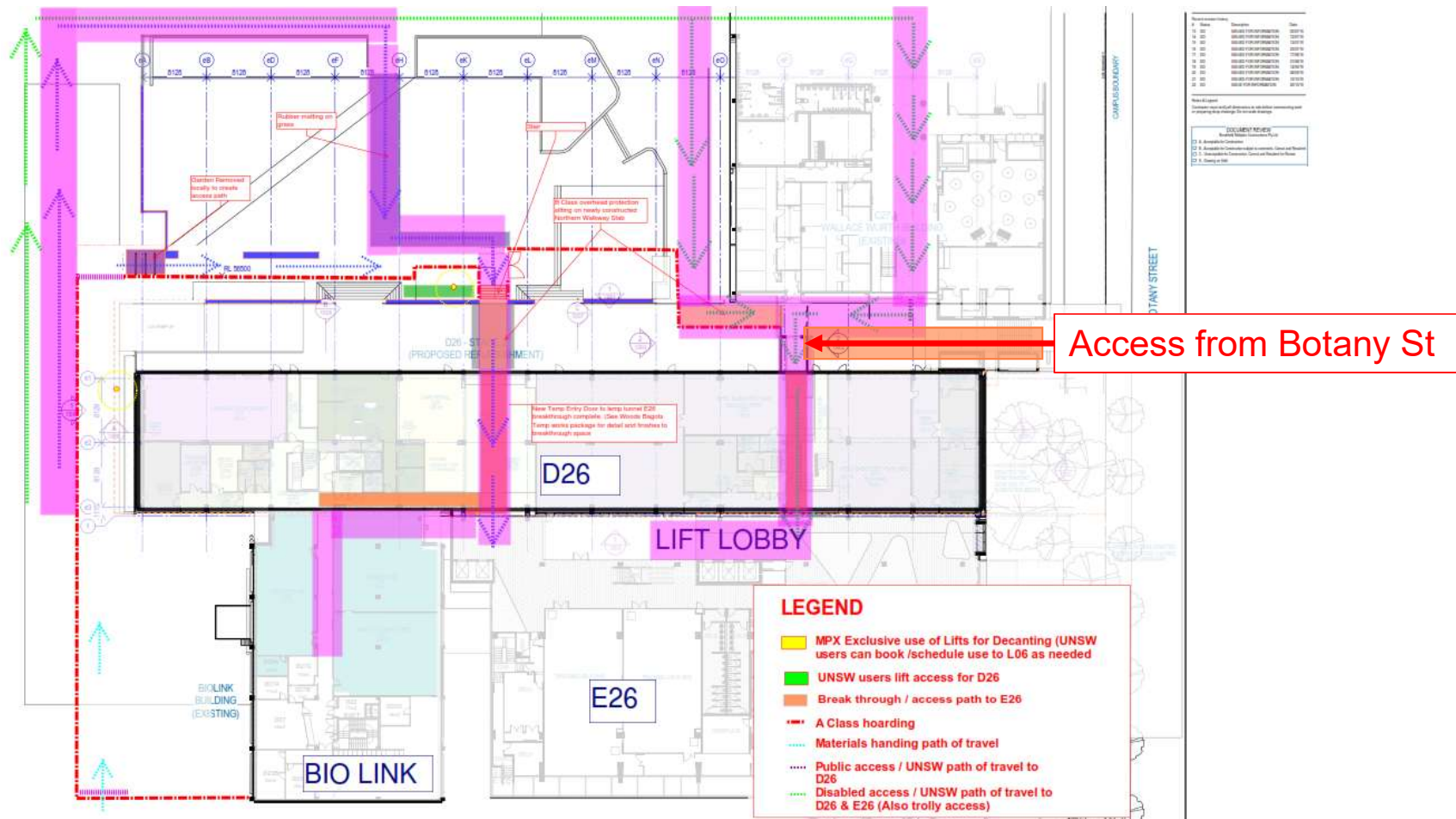
UNSW access & egress into D26 & E26



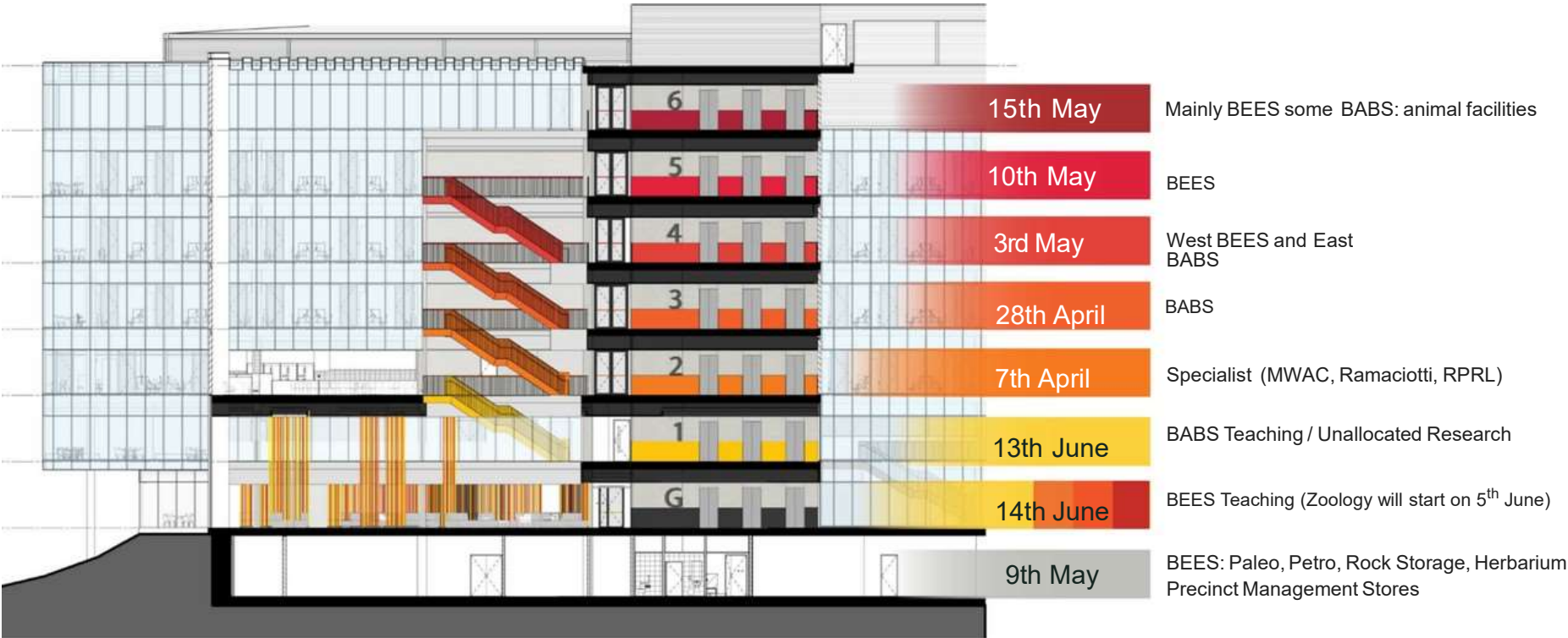
UNSW ACCESS

Northern Walkway / UNSW Access Plan
Phase 4: From 25/09/17

UNSW access & egress into D26 & E26

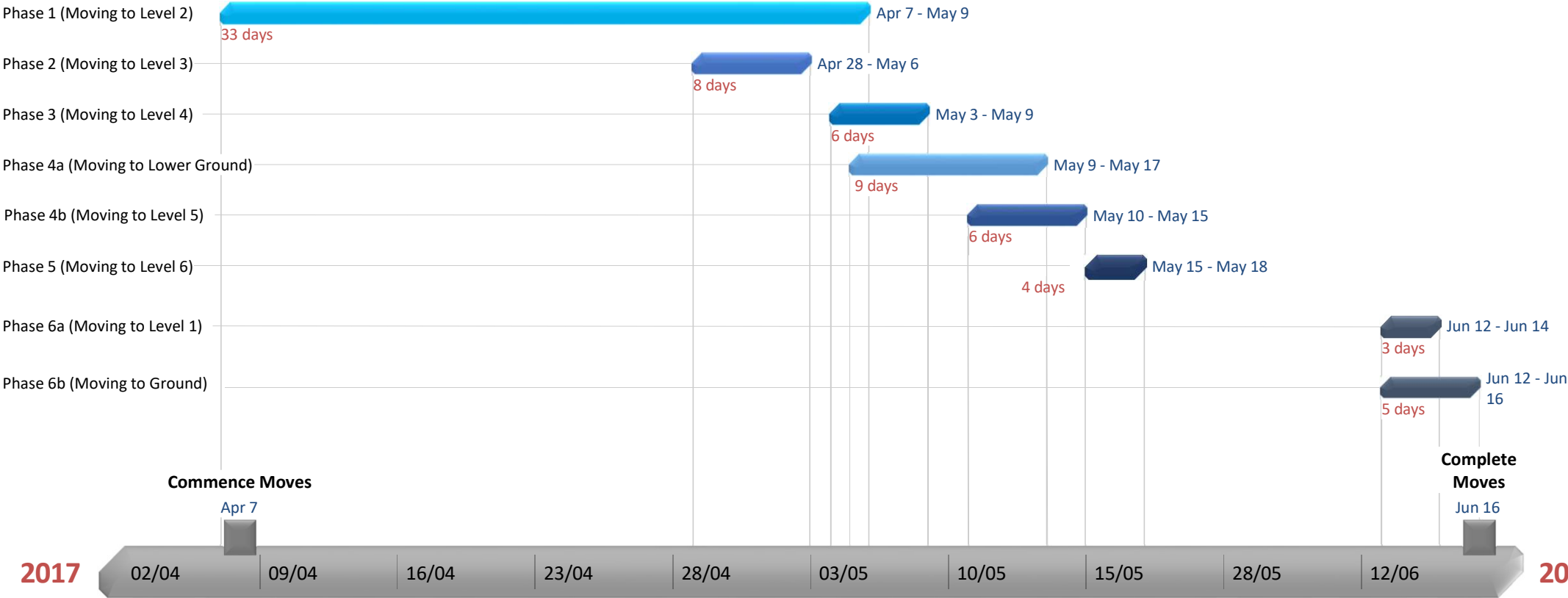


Move Dates



Relocation Period: Friday 7 April to Friday 16th June 2017

Move Phases



Move Dates

Phase 1



MOVING TO LEVEL 2



7th April

Progressive equipment moves for:
MWAC
Ramaciotti
RPRL
BABS
Until the 9th May

18th April

Office Moves
D26
Ramaciotti



21st April

Office Moves
D26
Chemical Sciences
MWAC



27th April

BABS
Office Moves



Move Dates

Phase 2



**MOVING
TO LEVEL 3**



28th April to
1st May
D26 L2

2nd May
D26 L3

3rd May
D26 Ground
& L1

5th May
Samuels
Ground & L1

Office Moves D26



Move Dates

Phase 3



**MOVING
TO LEVEL 4**



3rd & 4th May
BABS
D26
Ground - L3
& Samuels

5th May
D26 L4 & L5
BEES Myers

6th May
Office Moves



8th May
D26 L4 & L5
BEES Poore,
Suthers &
Bugnot

Self move:
Suthers

9th May
BEES
D26 LG & L5
Marzinelli &
Fogwill

Move Dates

Phase
4a



MOVING TO LOWER G



9 th May	10 th May	11 th May	12 th May	13 th May	16 th & 17 th May	18 th & 19 th May
Precinct Mgt	BEES	BEES	BEES	BEES	May	May
Lowy	D26	D26	D26	D26	BEES	D26 BEES
LG Simon	LG	LG	LG	LG	D26	Contingency
Hemmings	Hand	Hand	Johnston Hand	Myers Bugnot Letnic	LG Graham Ryall	

Move Dates



**MOVING
TO LEVEL 5**



10th May

BEES
D26 L5
Bonduriansky

Self move:
Insects

11th May

BEES
D26 L5
Ryall

12th May

BEES
D26 LG, L4, L5
Rogers, Myers &
Baker
Office Moves
D26

Self move: Baker



13th May

BEES
D26 L4, L5, R2
Try, Graham,
Kasumovic

Self moves:

- Crickets
- Spiders
- Cockroaches

15th May

LG, L4-L6
Fogwill & Ord

Move Dates

Phase 5



**MOVING
TO LEVEL 6**



15th May
BEES Try
L4, L5, R2

16th May
BEES
D26 L4 & L5
Shearman, Try

Self Move:
• Flies

17th May
BEES
Myers,
Sherwin,
Ballard, Try

Self Move:
• Flies

18th May
BEES
D26 Ground
L5 Shwanz
Office moves



Move Dates

Phase
6a



MOVING
TO LEVEL 1



13th June
BABS
D26
L1
Teaching

14th June
BABS
D26
L1, L3, L6
Teaching

Move Dates

Phase
6b



**MOVING
TO GROUND**



5th – 8th June

BEES

D26

L4

Zoology

Self Move:

- Ward

14th June

BEES

D26

G, L4

Johnston

Myers

Suthers

15th June

BEES

D26

G, L4

Johnston

Myers

16th June

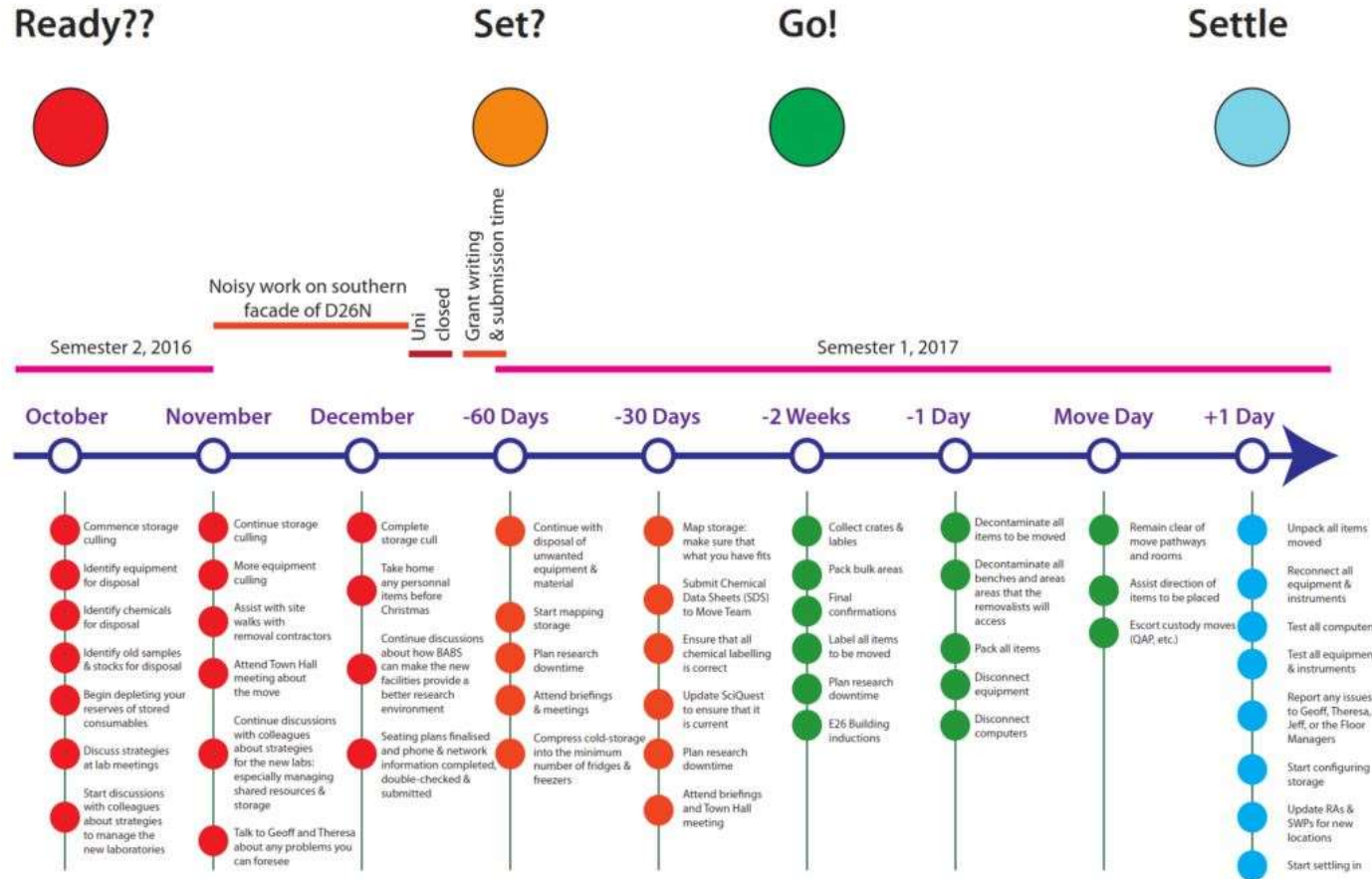
BEES

D26 G, L4

Graham

Van Der Ley

Ready Set Go



Ready Set Go

Ready??

Key items that should now be complete;

- ✓ Identify any equipment for disposal (and dispose)
- ✓ Identify chemicals for disposal (and dispose)
- ✓ Identify stock / samples for disposal (and dispose)
- ✓ Review and dispose of any unwanted fridge and freezer contents
- ✓ Take home any personal items
- ✓ Run down consumable stock and maintain a lower yet manageable level
- ✓ Cleared the clutter, culled the paper work and had a big pre Christmas clean up

Ready Set Go

Set?

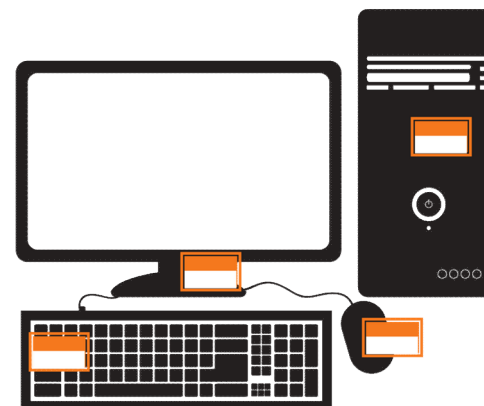
From now until April preparation activities include:

- Continue to clear the clutter
- Meet with your relocation representative to understand what storage provisions you have at new location
- Start to think about what to assign to which cupboards
- Learn where your new workstation / office is – and what number it is
- Ask questions!
- Attend further relocation briefings
- Have a look at how your computer is connected – and take a photo of the back. You will need to disconnect, and reconnect your own PC.

Move Guide

Go!!

- Decontaminate equipment and also lab surfaces
- Provide SciQuest chemical data sheets
- Disconnect (and reconnect) all equipment that is not vendor supported
- Disconnect (and reconnect) your PC
- Label all items
- Pack entire lab contents (fridges and freezers can often be moved fully packed out)
- Pack your workstation or office



LABEL EXAMPLE	
LEVEL & DESK NUMBER	2 . 16

LEVEL

DESK NUMBER

6 crates for offices
2 crates for workstations



Next Steps

- ❑ MoveCorp will assess impact of clean up by walking through with the removalist
- ❑ MoveCorp will issue a detailed schedule for each move day for each area
- ❑ Talk to your colleagues – make sure they know what is happening
- ❑ Attend the final relocation briefing in April

